

MINUTES OF THE DRAW OF LOTS

FOR SELECTION OF PARENT AND TEACHER REPRESENTATIVES TO THE SCHOOL LEVEL FEE REGULATION COMMITTEE (SLFRC)

1. Particulars of the School

- Name of the School: DHRUVA PUBLIC SCHOOL
- School ID: 1617212
- Address: G-II, JAI VIHAR, NEW DELHI - 110043

2. Reference

These minutes are recorded in compliance with the directions issued by the Directorate of Education, GNCT of Delhi, vide Order No. **DE.15(431)/PSB/2025/9744-9752** dated **24.12.2025**, regarding the constitution and functioning of the School Level Fee Regulation Committee (SLFRC) for Academic Session 2025-26.

3. Details of the Draw of Lots

- Date of Draw: 05-Jan-2026
- Time: 11:00 AM
- Venue: DHRUVA PUBLIC SCHOOL

4. Compliance with Timelines










It is certified that the school has adhered to the **prescribed timelines**, as under:

- The **public notice** regarding the date, time, and venue of the draw was displayed on the school notice board and uploaded on the school website **at least seven (7) calendar days in advance**, in accordance with the directions contained in the Order dated 24.12.2025.
- The draw of lots has been conducted **within the stipulated timeline** for constitution of the SLFRC, i.e., on or before **10.01.2026**, as mandated for Academic Session 2025-26.

5. Presence

The draw of lots was conducted in the presence of the undersigned **Department of Education Nominee / Observer**, along with members of the school management, parents, and teachers who attended the proceedings.

Name of members of the school management, parents, and teachers who attended the proceedings

- | | |
|--|--|
| 1. <u>SATPAL SINGH SOLANKI</u>  | 7. <u>KAMAL KISHOR</u>  |
| 2. <u>REKHA</u>  | 8. <u>ANNU DABAS</u>  |
| 3. <u>HARIOM GUPTA</u>  | (DE/OBSERVER) |
| 4. <u>AKLESH PASWAN</u>  | |
| 5. <u>SUDHIR KUMAR</u>  | |
| 6. <u>DAKSH AHLAWAT</u>  | |
- 

9. SARITA, MAMTA, SONI MISHRA, ANJALI SHARMA, SUMAN, SARIKA KUMARI PANDEY,
 HARPREET KAUR, RAJNI, PUSHPA PAL, NEETU, SHIPRA GANGWAR, URVASHI, SUNITA,
 ARUNA KUMARI, KANCHAN SHARMA, MAMTA YADAV, ADITYA SHARMA, PRITI SINGH,
 DEVI SINGH, AASHA, SONI RATHORE, ARUNA RANI, SUNIL, KUMKUM, MANOJ KUMAR
 P.H.E.T.C.

6. Process Followed for the Draw

- The draw of lots was conducted in a **transparent, fair, and unbiased manner**, strictly in accordance with Rule 4(i) to 4(ix) of the Delhi School Education (Transparency in Fixation and Regulation of Fees) Rules, 2025.
- The eligible members of the **Parent-Teacher General Body**, as defined under the Delhi School Education Act and Rules, 1973, were included.
- Both the Parents (Mother and Father) are included in the draw- restricting one representation per family.
- Parents/guardians of students admitted under **EWS/DG/CWSN categories** were excluded from the parent draw.
- In cases where more than one parent/guardian from the same family appeared in the draw, only one was considered, in accordance with the Order.
- The school management did not interfere or influence the conduct of the draw at any stage.
- Manner of Draw : Manual Draw
- How many slips (indicating the name of parents , including student name and ID) were included in the Draw.

2.8

7. Videography of Proceedings

It is further certified that:

- The **entire draw of lots proceedings** were videographed from start to completion.
- The videography clearly captures the presence of participants, the process adopted, and the declaration of selected and waitlisted members.
- The video record has been preserved by the school and shall be produced before the Directorate of Education / inspecting authorities as and when required.

8. Outcome of the Draw

A. Selected Parent Representatives (5)

Sr. No.	Name of Selected Parent Representatives	Students Details / Name / class and Adm. Number
1.	Priti Singh / MO. NO - 7683045018	Ayushman / V / 4832
2.	Devi Singh / MO. NO - 7428141480	Yash Kumar / III(A) / 8365
3.	Aasha / MO. NO - 7053726241	Satya Gupta / III(A) / 5896
4.	Rajni / MO. NO - 8826929322	Jitesh Bhardwaj / V(A) / 8090
5.	Mamta / MO. NO - 9211139818	Daksh Bhardwaj / IV(A) / 5320

B. Selected Teacher Representatives (3)

Sr No	Name of Selected Teacher Representatives	ID and other details Sub/ ID
1.	HARIOM GUPTA	7843 3159 1766
2.	MAMTA	6537 3733 4847
3.	SONI MISHRA	7907 4101 6684

Waiting List (Reserve Panel)**A. Parent Representatives – Waiting List (10)**

Sr No	Name of Selected Parent Representatives	Students Details / Name / class and Adm. Number
1	Pushpa Pal / Mo. NO. - 9311322076	Swastik Pal / X / 6070
2	Soni Rathore / " " - 7827649494	Aarohi / VII (A) / 6177
3	Neetu Pokhriyal / " " - 9310580298	Radhika Pokhriyal / V(A) / 4840
4	Shipra Gangwar / " " - 9625106344	Shivansh Gangwar / VI (A) / 4283
5	Urvashi / " " - 9818136701	Nandni / III (B) / 7936
6	Kumkum / " " - 9868037252	Vidhi / K.G. / 8274
7	Manoj Kumar / " " - 9650444958	Sarthak / VIII (A) / 5282
8	Hemant Kumar / " " - 9718480787	Vanya Sharma / IX (A) / 3034
9	Abhishek Singh / " " - 8588926587	Vaishnavi / K.G. (A) / 7930
10	Narayan Mishra / " " - 9582713561	Rudra Mishra / VII (A) / 3828

10. Certification by DE Nominee / Observer

I hereby certify that the draw of lots for selection of Parent and Teacher Representatives to the SLFRC of the above-mentioned school has been conducted strictly in accordance with the Act, Rules, and the Order dated 24.12.2025, that mandatory timelines were followed, and that the proceedings were videographed and conducted transparently without any undue influence.

Signature of DE Nominee / Observer:

Name: ANITA BAHL
V. Principal/HOS
Date: 07/01/2026 G.C.S.S.S. Baprola,
New Delhi-110043
School ID: 1617030

Signature of Head of School / Manager:

Name: REKHA
Date: 05.01.2026

Principal
DHRUVA PUBLIC SCHOOL
(A Recognised School)
Jai Vihar, New Delhi- 110043

COMPLIANCE CERTIFICATE

(To be annexed with Inspection check list and minutes)

This is to certify that the draw of lots for selection of **Parent and Teacher Representatives** to the **School Level Fee Regulation Committee (SLFRC)** for **Academic Session 2025-26** in respect of the school mentioned below has been conducted in compliance with the directions issued by the Directorate of Education, GNCT of Delhi, vide Order No. **DE.15(431)/PSB/2025/9744-9752** dated **24.12.2025**.

Name of School: DHRUVA PUBLIC SCHOOL

School ID: 1617212

District: WEST- B

It is further certified that:

1. The **public notice** for the draw (date, time, and venue) was issued and displayed on the school notice board and website **at least seven (7) days in advance**.
2. The draw of lots was conducted **within the prescribed timeline** for constitution of the SLFRC.
3. The draw was conducted in a **transparent and fair manner** in accordance with the provisions of the Act and Rules, without any interference by the school management.
4. **Eligibility conditions** for parent and teacher representatives were duly followed.
5. The **entire proceedings were videographed**, and the recording has been preserved by the school for verification, if required.

Accordingly, the draw of lots is found to be in **compliance** with the applicable provisions and directions of the Directorate of Education.

Signature of DE Nominee / Observer: _____

Name: Anita Bahl

Designation: V. Principal

District/Office: SW-B

Date: 07/01/2026

ANITA BAHL
V. Principal/HOS
G.G.S.S.S. Baprola,
New Delhi-110043
School ID: 1617030

COMPLIANCE CERTIFICATE By HOS (Private School)

(To be annexed with Inspection check list and minutes)

This is to certify that the draw of lots for selection of **Parent and Teacher Representatives** to the **School Level Fee Regulation Committee (SLFRC)** for **Academic Session 2025-26** in respect of the school mentioned below has been conducted in compliance with the directions issued by the Directorate of Education, GNCT of Delhi, vide Order No. DE.15(431)/PSB/2025/9744-9752 dated 24.12.2025 .

Name of School: DHRUVA PUBLIC SCHOOL

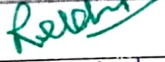
School ID: 1617212

District: WEST-B

It is further certified that:

1. The **public notice** for the draw (date, time, and venue) was issued and displayed on the school notice board and website **at least seven (7) days in advance**.
2. The draw of lots was conducted **within the prescribed timeline** for constitution of the SLFRC.
3. The draw was conducted in a **transparent and fair manner** in accordance with the provisions of the Act and Rules, without any interference by the school management.
4. **Eligibility conditions** for parent and teacher representatives were duly followed.
5. The **entire proceedings were videographed**, and the recording has been preserved by the school for verification, if required.

Accordingly, the draw of lots is found to be in **compliance** with the applicable provisions and directions of the Directorate of Education.

Signature of HOS : REKHA 

Name: REKHA Principal

Date: 05.01.2026 DHRUVA PUBLIC SCHOOL
(A Recognised School)
Jai Vihar, New Delhi- 110043

Compliance & Deficiency Checklist – SLFRC Draw of Lots (AY 2025–26)

Date of Draw: 05.01.2026

A. Name of School: DHRUVA PUBLIC SCHOOL School ID: 1617212

District / Zone: WEST-B (Zone-17)

B. Compliance Checklist

S.No	Verification Item	✓	X
1	SLFRC constituted within prescribed timeline	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Draw notice issued ≥ 7 days in advance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Notice displayed on school notice board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Notice uploaded on school website	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Draw conducted in presence of DE Nominee / Observer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Transparent draw; no management interference	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Eligible PTA General body members included	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	EWS/DG/CWSN parents excluded from parent draw	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	One parent per family ensured	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	5 Parent Representatives selected	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	3 Teacher Representatives selected	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Waiting list prepared as prescribed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Entire proceedings videographed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Videography preserved and available	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Final SLFRC list displayed on notice board	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Final SLFRC list uploaded on website	<input checked="" type="checkbox"/>	<input type="checkbox"/>

C. Overall Status

☒ Fully Compliant ☐ Partially Compliant ☐ Non-Compliant

D. Deficiencies / Deviations (if any)

N.A.

E. Observer Details

Name: Anita Bahl Designation: V. Principal

Signature: _____ Date: 07/01/2026

Anita
ANITA BAHL
V. Principal/HOS
G.G.S.S.S. Baprola,
New Delhi-110043
School ID: 1617030