

## MINUTES OF THE DRAW OF LOTS

### FOR SELECTION OF PARENT AND TEACHER REPRESENTATIVES TO THE SCHOOL LEVEL FEE REGULATION COMMITTEE (SLFRC)

#### 1. Particulars of the School

- Name of the School: DHRUVA PUBLIC SCHOOL
- School ID: 1617212
- Address: G-II, JAI VIHAR, NEW DELHI-110043

#### 2. Reference

These minutes are recorded in compliance with the directions issued by the Directorate of Education, GNCT of Delhi, vide Order No. DE.15(431)/PSB/2025/9744-9752 dated 24.12.2025, regarding the constitution and functioning of the School Level Fee Regulation Committee (SLFRC) for Academic Session 2025-26.

#### 3. Details of the Draw of Lots

- Date of Draw: 05 - Jan - 2026
- Time: 11:00 AM
- Venue: DHRUVA PUBLIC SCHOOL

#### 4. Compliance with Timelines

It is certified that the school has adhered to the **prescribed timelines**, as under:

- The **public notice** regarding the date, time, and venue of the draw was displayed on the school notice board and uploaded on the school website **at least seven (7) calendar days in advance**, in accordance with the directions contained in the Order dated 24.12.2025.
- The draw of lots has been conducted **within the stipulated timeline** for constitution of the SLFRC, i.e., on or before **10.01.2026**, as mandated for Academic Session 2025-26.

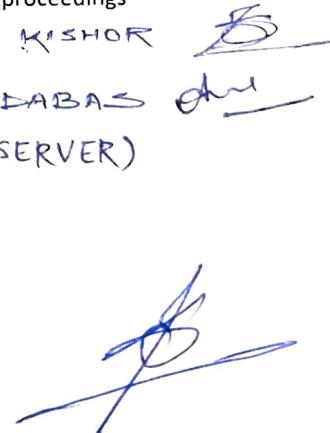
#### 5. Presence

The draw of lots was conducted in the presence of the undersigned **Department of Education Nominee / Observer**, along with members of the school management, parents, and teachers who attended the proceedings.

Name of members of the school management, parents, and teachers who attended the proceedings

1. S.AT.PAL.SINGH.SOLANKI *Satpal*
2. REKHA *Rekha*
3. HARIOM.GUPTA *Hariom*
4. AKLESH.P.ASWAN *Aklesh*
5. SUDHIR KUMAR *Sudhir*
6. DAKSH AHLAWAT *Daksh*

7. KAMAL KISHOR *Kamal*  
8. ANNU DABAS *Annu*  
( DE/OBSERVER )



9. SARITA, MAMTA, SONI MISHRA, ANJALI SHARMA, SUMAN, SARIKA KUMARI PANDEY, *Sumanay*  
 ✓ *Mamta* ✓ *Anjali* ✓ *Suman*  
 HARPREET KAUR, RAJNI, PUSHRA PAL, NEETU, SHIPRA GANGWAR, URVASHI SUNITA, *Urvashi* *Sunita*  
*Harkaur* ✓ *Rajni* ✓ *Pushra* ✓ *Neetu* ✓ *Shipra* ✓ *Urvashi*  
 ARUNA KUMARI, KANCHAN SHARMA, MAMTA YADAV, ADITYA SHARMA, PRITI SINGH, *Aditya* *Priti*  
*Aruna* ✓ *Kanchan* ✓ *Mamta* ✓ *Yadav* ✓ *Aditya* ✓ *Priti* *Singh*  
 DEVI SINGH, AASHA, SONI RATHORE, ARUNA RANI, SUNIL, KUMKUM, MANOJ KUMAR *Manoj* *Kumar*  
*Devi* ✓ *Aasha* ✓ *Soni* ✓ *Rathiore* ✓ *Aruna* ✓ *Rani* ✓ *Sunil* ✓ *Kumkum* ✓ *Manoj* ✓ *Kumar*  
 ✓ *Ph. E.T.C.*

#### 6. Process Followed for the Draw

- The draw of lots was conducted in a **transparent, fair, and unbiased manner**, strictly in accordance with Rule 4(i) to 4(ix) of the Delhi School Education (Transparency in Fixation and Regulation of Fees) Rules, 2025.
- The eligible members of the **Parent-Teacher General Body**, as defined under the Delhi School Education Act and Rules, 1973, were included.
- Both the Parents ( Mother and Father ) are included in the draw- restricting one representation per family.
- Parents/guardians of students admitted under **EWS/DG/CWSN categories** were excluded from the parent draw.
- In cases where more than one parent/guardian from the same family appeared in the draw, only one was considered, in accordance with the Order.
- The school management did not interfere or influence the conduct of the draw at any stage.
- Manner of Draw : Manual Draw .....
- How many slips ( indicating the name of parents , including student name and ID) were included in the Draw.

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#### 7. Videography of Proceedings

It is further certified that:

- The **entire draw of lots proceedings were videographed** from start to completion.
- The videography clearly captures the presence of participants, the process adopted, and the declaration of selected and waitlisted members.
- The video record has been preserved by the school and shall be produced before the Directorate of Education / inspecting authorities as and when required.

#### 8. Outcome of the Draw

##### A. Selected Parent Representatives (5)

| Sr. No. | Name of Selected Parent Representatives | Students Details / Name / class and Adm. Number |
|---------|---|---|
| 1.      | Priti Singh / MO. NO - 7683045018       | Ayushman / IV / 4832 <i>Rajni</i>               |
| 2.      | Devi Singh / MO. NO - 7428141480        | Yash Kumar / III(A) / 8365 <i>Devi</i>          |
| 3.      | Aasha / MO. NO - 7053726241             | Satya Gupta / III(A) / 5896 <i>Aasha</i>        |
| 4.      | Rajni / MO. NO. - 8826929322            | Jitesh Bhardwaj / IV(A) / 8090 <i>Rajni</i>     |
| 5.      | Mamta / MO. NO. - 9211139818            | Daksh Bhardwaj / IV(A) / 5320 <i>Mamta</i>      |

### B. Selected Teacher Representatives (3)

| Sr No | Name of Selected Teacher Representatives | ID and other details Sub/ ID |
|-------|--|------------------------------|
| 1.    | HARIOM GUPTA                             | 7843 3159 1766<br><i>hrg</i> |
| 2.    | MAMTA                                    | 6537 3733 4847<br><i>mr</i>  |
| 3.    | SONI MISHRA                              | 7907 4101 6684<br><i>sm</i>  |

### Waiting List (Reserve Panel)

#### A. Parent Representatives – Waiting List (10)

| Sr No | Name of Selected Parent Representatives | Students Details / Name / class and Adm. Number |
|-------|---|---|
| 1     | Pushpa Pal / MO. NO. - 9311322076       | Swastik Pal / X / 6070                          |
| 2     | Soni Rathore / " " - 7827649494         | Aarohi / VII (A) / 6177 <i>soni</i>             |
| 3     | Neetu Pokhriyal / " " - 9310580298      | Radhika Pokhriyal / IV (A) / 4840               |
| 4     | Shipra Gangwar / " " - 9625106344       | Shivansh Gangwar / VII (A) / 4283               |
| 5     | Urvashi / " " - 9818136701              | Nandni / III (B) / 7936                         |
| 6     | Kumkum / " " - 9868037252               | Vidhi / K.G. / 8274                             |
| 7     | Manoj Kumar / " " - 9650444958          | Sarthak / VIII (A) / 5282                       |
| 8     | Hemant Kumar / " " - 9718480787         | Vanya Sharma / IX (A) / 3034                    |
| 9     | Abhishek Singh / " " - 8588926587       | Vaishnavi / K.G. (A) / 7930                     |
| 10    | Narayan Mishra / " " - 9582713561       | Rudra Mishra / VII (A) / 3828                   |

### 10. Certification by DE Nominee / Observer

I hereby certify that the draw of lots for selection of Parent and Teacher Representatives to the SLFRC of the above-mentioned school has been conducted **strictly in accordance with the Act, Rules, and the Order dated 24.12.2025**, that **mandatory timelines were followed**, and that the proceedings were **videographed and conducted transparently without any undue influence**.

Signature of DE Nominee / Observer:

Name: ANITA BAHL  
V. Principal/HOS  
G.C.S.S.S. Baprola,  
New Delhi-110043  
School ID: 1617030

Signature of Head of School / Manager:

Name: REKHA  
Date: 05.01.2026

Principal  
DHRUVA PUBLIC SCHOOL  
(A Recognised School)  
Jai Vihar, New Delhi- 110043

## COMPLIANCE CERTIFICATE

(To be annexed with Inspection check list and minutes )

This is to certify that the draw of lots for selection of Parent and Teacher Representatives to the School Level Fee Regulation Committee (SLFRC) for Academic Session 2025-26 in respect of the school mentioned below has been conducted in compliance with the directions issued by the Directorate of Education, GNCT of Delhi, vide Order No. DE.15(431)/PSB/2025/9744-9752 dated 24.12.2025 .

Name of School: DHRUVA PUBLIC SCHOOL

School ID: 1617212

District: WEST- B

It is further certified that:

1. The **public notice** for the draw (date, time, and venue) was issued and displayed on the school notice board and website **at least seven (7) days in advance**.
2. The draw of lots was conducted within the **prescribed timeline** for constitution of the SLFRC.
3. The draw was conducted in a **transparent and fair manner** in accordance with the provisions of the Act and Rules, without any interference by the school management.
4. **Eligibility conditions** for parent and teacher representatives were duly followed.
5. The **entire proceedings were videographed**, and the recording has been preserved by the school for verification, if required.

Accordingly, the draw of lots is found to be **in compliance** with the applicable provisions and directions of the Directorate of Education.

Signature of DE Nominee / Observer: Anita

Name: Anita Bahl

Designation: V. Principal

District/Office: SW - B

Date: 07/01/2026

ANITA BAHL  
V. Principal/HOS  
G.G.S.S. Baprola,  
New Delhi-110043  
School ID: 1617030

**COMPLIANCE CERTIFICATE By HOS (Private School)**

*(To be annexed with Inspection check list and minutes )*

This is to certify that the draw of lots for selection of **Parent and Teacher Representatives** to the **School Level Fee Regulation Committee (SLFRC)** for **Academic Session 2025-26** in respect of the school mentioned below has been conducted in compliance with the directions issued by the Directorate of Education, GNCT of Delhi, vide Order No. **DE.15(431)/PSB/2025/9744-9752 dated 24.12.2025**.

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Accordingly, the draw of lots is found to be in **compliance** with the applicable provisions and directions of the Directorate of Education.

Signature of HOS : REKHA ( Rekha )  
Principal

Name: REKHA DHRUVA PUBLIC SCHOOL

Date: 05.01.2026 (A Recognised School)  
Jai Vihar, New Delhi- 110043

Compliance & Deficiency Checklist – SLFRC Draw of Lots (AY 2025–26)

Date of Draw: 05.01.2026

A. Name of School: DHRUVA PUBLIC SCHOOL School ID: 1617212

District / Zone: WEST-B (Zone-17)

**B. Compliance Checklist**

| S.No | Verification Item                                   | ✓                                   | X                        |
|------|---|-------------------------------------|--------------------------|
| 1    | SLFRC constituted within prescribed timeline        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2    | Draw notice issued $\geq$ 7 days in advance         | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3    | Notice displayed on school notice board             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4    | Notice uploaded on school website                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5    | Draw conducted in presence of DE Nominee / Observer | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6    | Transparent draw; no management interference        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7    | Eligible PTA General body members included          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 8    | EWS/DG/CWSN parents excluded from parent draw       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9    | One parent per family ensured                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10   | 5 Parent Representatives selected                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11   | 3 Teacher Representatives selected                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12   | Waiting list prepared as prescribed                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13   | Entire proceedings videographed                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14   | Videography preserved and available                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15   | Final SLFRC list displayed on notice board          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16   | Final SLFRC list uploaded on website                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

**C. Overall Status**

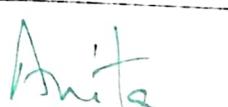
Fully Compliant  Partially Compliant  Non-Compliant

**D. Deficiencies / Deviations (if any)**

N/A

**E. Observer Details**

Name: Anita Bahl Designation: V. Principal  
 Signature: \_\_\_\_\_ Date: 07/01/2026

  
 ANITA BAHL  
 V. Principal/HOS  
 G.G.S.S. Baprola,  
 New Delhi-110043  
 School ID: 1617030